



#### WEDDING AND EVENTS BOOKING CONDITIONS

These terms together with those set out in your proposal or confirmation, apply to meetings, events or other functions that involve use of the house, the grounds, and/or the provision of food, drinks or other services.

#### YOUR QUOTE

Your quote is valid for 14 days (subject to availability) and is based on the information you provide to us – we reserve the right to increase charges where your requirements (as notified to us) change.

#### PROVISIONAL BOOKINGS

A provisional booking will be held for 7 days (shorter periods may apply if your enquiry is close to the proposed date). In the event of 7 days passing and the booking not being confirmed, it may be released without notice.

#### CONFIRMED BOOKINGS

Your booking will only become confirmed once we have received the deposit together with a signed copy of the agreed quotation and a signed copy of the booking conditions. Once your booking is confirmed, you will be bound by these terms and conditions.

#### DEPOSITS

A deposit against the full tariff payable will be required to confirm the booking. The exact amount will be determined depending on the nature and duration of the proposed booking. Deposits are requested by bank transfer or payment by cheque. Credit card payments are subject to a 2% charge. Deposits are non-refundable.

#### FURTHER PAYMENTS

Full payment for the booking will be required (less any agreed extras to be settled on departure). In the event of the balance not being received within the time specified (time being of the essence) we reserve the right to cancel the booking and retain all monies paid as a cancellation fee.

#### BOOKING AMENDMENTS

The exclusive use/facility fee or room hire charge is based on the information contained in the quotation and confirmation.

In the event that you wish to make changes to the booking that considerably alters the arrangements made at the time of confirmation, the facility/exclusive use fee or room hire fee will be increased. This includes but is not limited to, a reduction in numbers greater than 5%, or the removal of significant items quoted for, or the removal of a number of smaller items which when added together make a significant amount. If you need to amend the date of the booking, we will do our utmost to assist you in transferring the booking subject to suitable availability.

#### CANCELLATION BY YOU

In the event that you need to cancel your booking, you must notify us in writing addressed to our correspondence address. The Rosevine, Rosevine, Nr Portscatho, TR2 5EW.

Confirmed bookings will be subject to a cancellation charge. The exact amount will be determined depending on the nature, duration and date of the proposed booking. This will be set out in your confirmation and follows the deposit schedule.

We strongly recommend you take out appropriate cancellation insurance.

#### CANCELLATION BY US

We reserve the right to cancel your booking at anytime in the event of circumstances beyond our control. In the unlikely event of this happening, we will refund all money received by us in relation to your booking; however, we will not be liable for any further loss incurred by you as a result of the cancellation. The total liability will be to refund to you all sums that you have already paid.

#### GUEST OBLIGATIONS AND RESPONSIBILITIES

The client who books the Rosevine undertakes to:

Comply with licensing and other laws relating to the property as advised.

Remain responsible for all children and adults requiring care at all times.

To keep the property its fixtures and fittings in the same and proper condition and repair as on arrival. If any excessive cleaning is required following your departure a charge will be made and the costs will be deducted from the security deposit, (or charged to your account where a security deposit has not been requested.) You hereby agree to pay for any costs incurred by us due to damage to the property or its furnishings and fixtures (including carpets/rugs) or theft of property by you or any of your guests/agents or contractors. To pay for any damage or loss however caused (at full replacement value). All breakages and any damage must be reported to us before the end of your stay. The right to make repairs to the property and replace damaged fixtures fittings and equipment and to deduct such costs from security deposit is acknowledged and you will be liable for all costs in excess of the amount of the security deposit and undertake to reimburse us upon written demand.

If in the opinion of the Rosevine principals any guest is not suitable to continue their occupation of the property because of unreasonable behaviour, damage, nuisance to other parties, or use of illegal substances, this agreement may be treated by the Rosevine as determined and this agreement may be determined forthwith but the guest shall remain liable for the whole cost of hire and no refund shall be due. If damage caused results in the party being unfit for occupation to subsequent guests you shall be liable for the loss of rental income and any other related losses.

You must ensure that all rubbish and other materials not belonging to the Rosevine are cleared from the premises at the end of the event/function. If we incur any costs in cleaning up rubbish or other materials left by you, your delegates/attendees agents or contractors, we will recharge this to you.

#### PAYMENT

You, the client agree to pay all costs arising in accordance with the booking including the charges set out in these terms and conditions. We reserve the right to charge interest on unpaid accounts at the rate of 2% for each month, or part month, that the payment is overdue. Deposits are requested by bank transfer or payment by cheque. Credit card payments are subject to a 2% charge.

#### SMOKING

Smoking is not permitted anywhere in The Rosevine in accordance with the law.

#### PETS

Pets are not permitted in the main house of The Rosevine.

#### NOISE

Please show consideration and respect to our neighbours by keeping noise levels down, especially late at night. Music must finish at 12 midnight (11.30pm on Sunday). Music must be turned down from 11pm at night, particularly when the music is outside.

#### FOOD AND BEVERAGE

Only food and beverage purchased from The Rosevine may be consumed in the public areas and grounds. Guests may, of course consume their own food and beverage in their own suites.

#### ILLEGAL SUBSTANCES

If the use of illegal substances is suspected, the police will be contacted immediately by the duty manager. The duty manager has the right to abort the function/event, and any guests suspected of involvement in illegal activity will be requested to leave the premises immediately. No refund will be made.

#### VALUABLES

You are responsible for the security of any items belonging to you, your delegates/attendees agents or contractors and brought to the Rosevine and we will not in any circumstances be liable for any loss or damage to any such item howsoever arising. You are advised to consider taking out insurance.



#### ASSIGNMENT

You may not assign your booking to a third party without our express consent in writing. Any assignee must sign a copy of these terms and conditions.

#### OUR LIABILITY

We shall not be responsible for any loss or damage to any belongings or injuries sustained by you or any member of your party. Wish lanterns are not permitted at The Rosevine.

#### SHOULD YOU ENCOUNTER A PROBLEM

We hope you will never have any cause for complaint. In the event that a problem occurs please contact us as soon as is possible while you are at the property so that we can make every reasonable effort to assist you and to resolve the issue.

#### COPYRIGHT NOTICE

All rights, including copyright, are owned and controlled by The Rosevine Ltd. Except where expressly stated otherwise, you are not permitted to copy, broadcast, download, store (in any medium), transmit, show or play in public, adapt or change in any way the content or images for any other purpose whatsoever without the prior written permission of The Rosevine Ltd.

This contract shall be governed exclusively by English law.

I HAVE READ, UNDERSTOOD AND AGREE TO THE TERMS AND CONDITIONS SET OUT ABOVE.

.....  
Client Signature

.....  
Date

.....  
Print Name